



www.goodneighbors-inc.org

Many frequently asked questions are answered here.  
Additional questions? Contact us at:

(606) 887-0082

[robin@goodneighbors-inc.org](mailto:robin@goodneighbors-inc.org)

## Volunteer Application Guidelines

1. Complete the Application Form on the following page and mail/email it to Good Neighbors with the initial \$75/person deposit.
2. Read “*Rules, Regulations, and Expectations*” before signing.
3. File copies of everything you send in; we recommend your group’s leader(s) keep copies of all members’ medical forms on-hand during the trip.
4. Send on or before the deadline: **to:**
  - Completed application form
  - \$75/participant deposit**

**Good Neighbors, Inc.  
Volunteer Dept.  
P.O. Box 640  
Staffordsville, Ky 41256**

*All parts of application must be received before your group is scheduled*

5. Applying groups will be scheduled on a *first come-first serve* basis. This acceptance is dependent upon our receipt of your application and deposit. We recommend completion ASAP in order to secure your desired dates!
6. Please provide your *e-mail address* on the application to expedite confirmation of your scheduled mission dates.
7. A preparatory packet will be emailed upon approval.
8. The \$75/participant registration fee is transferable, but non-refundable, unless we are unable to schedule your group on the proposed dates.
9. A second deposit of \*\$250/participant is required by **2 months prior to arrival**. The remainder of the balance is due 2 weeks prior to arrival at our location. If a participant sends a deposit but is unable to attend *it can be transferred to another participant*.



## 2024 GROUP APPLICATION (FALL/WINTER)

Church/Group Name: \_\_\_\_\_

Address: \_\_\_\_\_

Contact: \_\_\_\_\_ E-mail: \_\_\_\_\_

Daytime Phone(\_\_\_\_)\_\_\_\_ Evening Phone(\_\_\_\_)\_\_\_\_ Available:\_\_\_\_(am/pm)

**FALL/WINTER Program Weeks:** (Number all possible – 1= most preferable...etc.)

_____ <b>SEP-DEC 2023</b>	_____ <b>Month:</b> September '24	<b>Other Dates:</b> _____ _____ _____
Dates: _____	Dates: _____	
_____ <b>Month:</b> January '24	_____ <b>Month:</b> October '24	
Dates: _____	Dates: _____	
_____ <b>Month:</b> February '24	_____ <b>Month:</b> November '24	
Dates: _____	Dates: _____	
	_____ <b>Month:</b> December '24	
	Dates: _____	

**Group Application Form**

<b>Type of Group:</b> (please check)	<b>Projected Group Size</b>
<input type="checkbox"/> Youth	_____ # age under 18
<input type="checkbox"/> College	_____ # ages 18-20
<input type="checkbox"/> Adult	_____ # ages 21+

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***Good Neighbors, Inc. commits to providing an unforgettable experience for your group!***  
**We ask the following of you:**

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- We will abide by Good Neighbors’ “Rules, Regulations, and Expectations.”
- Registration fee of \$75/participant is included with this application.
- We will pay all required fees.

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\_\_\_\_\_  
*Signature of Contact Person*

\_\_\_\_\_  
*Date*



Fee and Schedule for Fall/Winter Groups

	Registration/ Person	2 <sup>nd</sup> Deposit/ Person	Balance/ Person	Total/ Person
7 Day Trip ( <i>Sun-Sat</i> ):	\$75	\$250	\$250	\$575
6 Day Trip:	\$75	\$200	\$225	\$500
5 Day Trip:	\$75	\$175	\$175	\$425

**Schedule**

Registrations, Deposits & Balances	Amount	Due Date
Registration Fee (per person):	\$75	With Application
Deposit (per person):	see above	2 Months Prior to Arrival
Balance (person):	see above	2 Weeks Prior to Arrival

**Important Dates:**

Today!	Reserve your week for an amazing, meaningful mission trip! Submit your application and registration fee to secure your ideal week – remember we are on a first-come, first serve basis.
2 Months Prior to Arrival	Skill sheets, Individual Registration/Medical Information Forms (all included in the informational packet) and Volunteer Deposits are due!
2 Weeks Prior to Arrival	Fee Balance, Liability and Medical Release Forms are due. Get ready for a great week!

**YOUR COMPLETED APPLICATION HAS 3 PARTS**

1. Your application form
2. \$75/participant registration fee
3. Accepting the “Rules, Regulations, and Expectations” before signing



## **Rules, Regulations, and Expectations**

- ❑ **Have a Great Experience! Expect the unexpected! Watch God work! Enjoy the culture, work to the best of your ability, and focus on relationship building!**
- ❑ **Good Neighbors staff have overall responsibility for managing the work projects. Directions from the staff are to be observed.**
- ❑ **Group leaders are responsible for the safety and conduct of their volunteers. This includes enforcing Good Neighbors “Rules, Regulations, and Expectations”.**
- ❑ **Only participants ages 18 and over are allowed to check out power tools. Participants under age 18 may only use power tools under the direct supervision of and at the discretion of their group leader, who is ultimately responsible for their safety.**
- ❑ **Always keep safety your top priority, as well as being sensitive to the family you are serving. If a family requests you stop an activity, please respect their wishes.**
- ❑ **Possession or use of illegal drugs is strictly forbidden. Violators may be asked to return home immediately at the group’s expense.**
- ❑ **Guys and Girls have separate sleeping areas for a reason! Remember what gender you are; and respect the privacy of the opposite gender. In other words, if it’s not your sleeping area – Stay Out!**
- ❑ **Work Dress: We strongly recommend wearing shirts, long pants, and sturdy shoes at the work site. Clothing displaying profanity is not acceptable at families’ homes.**
- ❑ **After Hours: Clothing displaying drug or alcohol slogans, or foul language/themes is not acceptable. Use your head. You are representatives of Christ to the community. Dress accordingly!**
- ❑ **Each work crew must provide their own transportation to the work site. Each work crew must also have an adult group leader present at all times.**
- ❑ **Sexual Harassment – Ya’ll know what it is, and it won’t be tolerated! If you feel you are being harassed, notify your group leader and/or Good Neighbors’ staff immediately!**
- ❑ **Be smart! You already know this stuff. Just conduct yourself in a Christian-like manner and enjoy the trip to its fullest!**

# Typical schedule...

## Sunday Evening

- Check-in
- Dinner and Orientation
- Activities and Group Leader Meeting

## Monday - Thursday

- 7:30 Wake-up, breakfast, pack lunch, morning debrief
- 8:30 Load Supplies and depart to worksites
- 9:00 - 4:30 Work at mission sites
- 6:00 Dinner, evening events & free time
- 11:00 Lights out

## Friday

- 7:30 Wake-up, breakfast, pack lunch, morning debrief
- 8:30 Load Supplies and depart to worksites
- 9:00 - 3:00 Work at mission sites
- 3:30-5:30 Return supplies and tools to our warehouse
- 6:00 Dinner, evening events, exit surveys & free time
- 11:00 Lights out

## Saturday

- Continental Breakfast, clean-up and check-out



***We are happy to customize our schedule and evening activities to fit your group!***

# Items to bring...

- ✓ Work clothes (t-shirts and jeans are recommended)
  - ✓ Shoes appropriate for work (no open-toed shoes, flip-flops, etc.)
  - ✓ Clothes for free time and evening programs (flip flops are great for this!)
  - ✓ Air Mattress, sleeping bag or sheets and pillow
  - ✓ Toiletries & bath towel
  - ✓ Water bottle
  - ✓ Sunscreen
  - ✓ Bug Repellant
  - ✓ First aid kit (1 per work crew)
  - ✓ Personal tools:
    - Hammer
    - Tape Measure
    - Gloves
    - Dust Masks
    - Nail Apron
    - Safety Glasses (sun glasses are acceptable)
    - Pencil and Pen
    - Sharpie Marker
- \* Good Neighbors provides tools for the worksite, but please feel free to bring your tools from home! We understand how great it feels to use your own tools – kinda like putting on a nice pair of broken-in boots!*

# FAQ's

❑ ***What size group can I bring?***

We are staffed to accommodate **Large Groups in 2024!** No group, however, is too small! **Also**, we custom-fit our program to groups of all ages!

❑ ***What does my Mission Trip Fee provide?***

The trip fee provides everything you need for a successful Mission Trip Experience including:

- Climate Controlled Lodging
- Meals: Hot Breakfast, Packed Lunch, Hot Dinner – The food is really good and we are happy to accommodate dietary restrictions
- Building Materials: Lumber, Roofing, Siding, Windows, Flooring, etc. needed to repair the family's home.
- Tools: Power tools, hand tools, ladders, cordless tools, nail guns, etc.
- Exclusive Site Staff: Each individual work site will have a GN staff member who will work with your crew and provide the necessary tools, materials and guidance.
- Evening Activities: Hiking, Bowling, Campfires w/ S'mores and the "HoeDown" are a few examples.

❑ ***Do I need to have any skills to attend?***

To answer in a word...**No**; Our projects vary in degrees of difficulty and will be selected for groups based on the information provided in the Skill Sheet contained in the application packet. In addition, we try to pair the skills of our staff members with work crews in a way that will help make the work project flow smoothly.

Our goal is for all groups to return home *knowing their work made a difference* in the life of a family. Based on this, Good Neighbors takes into careful consideration a group's skill level in order to assign the ideal project. Please fill out the Skill Sheet carefully to **avoid the frustration of being assigned to a project that is *too simple* or *too complex* for your group.**

❑ ***Where will I be staying/accommodations?***

Participants will stay either at our "Lodge" or the Paintsville First United Methodist Church depending on your group size.

❑ ***Where are you located?***

We are located in Johnson County Kentucky. We are about 2 hours South East of Lexington, KY, 3 hours SE of Cincinnati, OH and 1 ½ hours South West of Huntington, WV.

❑ ***In case of emergency, is there sufficient medical care available?***

There are two medical facilities within minutes of our host churches (Highlands After Hours Care and Paintsville ARH Hospital - both in Paintsville). Good Neighbors, Inc. has an excellent relationship with both facilities.